

VERIFICATION OF PROFESSIONAL DEVELOPMENT TRAINING

Teachers/administrators must be able to document the completion of 60 hrs. of professional development annually, regardless of employment status, for the renewal of their teaching license. Documentation will not occur until renewal time.

PROFESSIONAL DEVELOPMENT IN ARKANSAS MAY BE DONE IN ANY OF THE FOCUS AREAS LISTED BELOW. (*required for teachers / **required for administrators)

- | | |
|---|--|
| <input type="checkbox"/> Arkansas Content Standards/Frameworks | <input type="checkbox"/> Instructional Strategies |
| <input type="checkbox"/> Advocacy/Leadership | <input type="checkbox"/> Supervision |
| <input type="checkbox"/> Educational Technology * / ** (6 hours) | <input type="checkbox"/> Cognitive Research |
| <input type="checkbox"/> Assessment | <input type="checkbox"/> Systemic Change Process |
| <input type="checkbox"/> Curriculum Alignment | <input type="checkbox"/> Mentoring/Coaching |
| <input type="checkbox"/> Principles of Learning/Development Stages | <input type="checkbox"/> Building a Collaborative Learning Community |
| <input type="checkbox"/> Data Disaggregation** | <input type="checkbox"/> Financial Management** |
| <input type="checkbox"/> Parent Involvement * (teachers 2 hours/
**administrators 3 hours) | <input type="checkbox"/> Training in Arkansas history* (2 hours for teachers
providing instruction in Arkansas history) |
| <input type="checkbox"/> Instructional Leadership** | <input type="checkbox"/> Job Related |

NAME _____ SS# _____ SCHOOL _____

TITLE OF SESSION _____ DATE OF SESSION _____

HOURS ATTENDED _____ SPONSOR _____ SITE _____

I VERIFY THAT PARTICIPANT RECEIVED _____ HOURS OF PROFESSIONAL DEVELOPMENT TRAINING.

Signature of Administrator or Presenter

Signature of Participant

Date Submitted

Total hours received

Professional Licensure
#4 State Capitol Mall, Rm 106B
Little Rock, AR 72201-1701

This form may be used by teachers to document individual training sessions attended. Teachers that are not employed may use these forms to document the 60 hours of professional development that are required annually. However, documentation of professional development will not be submitted until time to renew the teaching license.

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