

Professional Teaching Permit Application

Applicants receive equal consideration without regard to race, religion, color, national origin, gender, sexual orientation, political affiliation, age, disability, or any other non-merit factor. Qualified applicants with disabilities may request reasonable accommodations to participate in the application process.

Fields with an asterisk (*) are optional.

Personal			
Name: (Last) _____		(First) _____	
(MI) _____			
Social Security #: _____ - _____ - _____		Gender: * F <input type="checkbox"/> M <input type="checkbox"/>	
Date of Birth: ____/____/____			
Ethnicity: * <input type="checkbox"/> Native American (Indian, Eskimo, Aleut) <input type="checkbox"/> Asian / Pacific Islander <input type="checkbox"/> Black / African American <input type="checkbox"/> Latino / Hispanic <input type="checkbox"/> White /Caucasian <input type="checkbox"/> Other: _____			
Current Address: _____			
City: _____		State: _____	
Zip: _____		County: _____	
E-Mail Address: _____			
Primary Telephone: _____		Alternate Telephone: _____	
Permanent Address (If different from Current Address): _____			

City: _____		State: _____	
Zip: _____		County: _____	
<small>Applicant must be currently employed in a field directly related to the content area to be taught.</small>			
Current Employer: _____		Name of Immediate Supervisor: _____	
Which of the following best describes your work experience relevant to the area you plan to teach? (Please choose one.)			
<input type="checkbox"/> Advertising/Marketing/PR	<input type="checkbox"/> Military	<input type="checkbox"/> Law Enforcement	
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Government	<input type="checkbox"/> Non-Profit & Social Services	
<input type="checkbox"/> Consulting Services	<input type="checkbox"/> Healthcare/Health Services	<input type="checkbox"/> Retail/Wholesale	
<input type="checkbox"/> Engineering	<input type="checkbox"/> Information Technology	<input type="checkbox"/> Telecommunications/Media	
<input type="checkbox"/> Financial Services	<input type="checkbox"/> Law	<input type="checkbox"/> Other (Specify) _____	
In which school district were you offered a teaching position? _____			
Subject or class to be taught _____			
Legal			
Have you ever been convicted of an offense? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please explain..			
Have you ever been dismissed from any position? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please explain.			
Are you a U.S. citizen or a lawful permanent resident of the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", please explain.			
Have you been discharged from the military services under other honorable conditions? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please explain.			
Have you ever had a teaching license revoked, suspended or place on probation by a state education agency or other administrative agency or court of law? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", please explain.			

Education

(Please include all colleges/universities and/or trade schools from which you have a degree.)

Undergraduate / Graduate/Doctorate Institution	City, State, & Country	Date of Degree <i>(Received or Expected)</i>	Major(s) & Type of Degree	Minor(s)	GPA (4.0 Scale)

References

Please provide three professional references.

(By providing these references, you give the school districts, Non-Traditional Licensure Program and TeachArkansas permission to contact them.)

Name of Reference	Nature of Relationship	Organization/Official Position	Telephone Number(s)

Work History

Yes, I have attached a current resume that includes **all previous employment** and the **dates of employment** starting with the most recent position.

Criminal Background Check

Yes, I have initiated the process of conducting the required Criminal Background Check. I am sending a copy of the FBI fingerprint card or cancelled checks as proof. You will not be eligible for licensure until both the Arkansas and FBI background checks have cleared and are entered into the Arkansas Professional Licensure System.

**If you have not started this process, you may obtain the Criminal Background Check forms from any local school district office.*

The costs are: \$23 for the Arkansas State Police check, and \$24 for the FBI check.

NTLP Fee

I agree to pay the Non-Traditional, Professional Teaching Permit Fee of \$200. (This fee will be waived during the pilot years.)

Privacy Act Disclosure

Yes, I hereby authorize the Arkansas Department of Education to use my application information for the program data purposes, to post my contract information on www.teacharkansas.org website and share my contact information with potential employers.

Mandatory Attendance Acknowledgment

I understand that if accepted to receive a Professional Teaching Permit, I agree to attend forty (40) hours of pedagogy training to be provided by the Arkansas Department of Education, Office of Teacher Quality.

I certify that the information I have provided here is true to the best of my knowledge. I agree to inform TeachArkansas/NTLP if I am hired in a teaching position or if I choose to withdraw my application.

Signature of Applicant

Date

The following items are required to make your application complete:

- Official Transcript(s) from a regionally accredited college/university showing degree(s) conferred (copies of the original documents will not be accepted)
- Official Praxis II: Content Area passing score report (s) for subject to be taught (copies of the original documents will not be accepted)
- Proof of initiating a Criminal Background Check (copy of completed ASP-122 form and fingerprint card)
- One letter of justification from the applicant expressing the relevance of the applicants' credentials to teach the subject
- Two professional letters of recommendation submitted by references to the Office of Teacher Quality

NOTE: Incomplete applications will not be accepted.

Mail these items to:

Office of Teacher Quality, NTL Program Advisor
501 Woodlane, Suite 220-C
Little Rock, Arkansas 72201