ARKANSAS DEPARTMENT OF EDUCATION

INDUCTION/MENTORING

Mentor Additional Time Form

Minimum 25 Hours per Semester Required

Date	Length of visit	Topics covered	Mentor Initials	Novice Teacher Initials

The signatures below certify that the time and topics reported on this form are accurate.

Mentor: _____ Novice Teacher: _____

Project Director: _____ Date _____

May include phone calls, attending workshops together, mentor training, time a mentor spends seeking out resources and information for the novice teacher's benefit, before or after school meetings and conversations with the novice teacher as determined by need, time spent writing up formative observation feedback, etc.