

WAIVER REQUEST(S) FORM (ACT 1623 OF 2001)

Effective July 1, 2006, and pursuant to Federal regulations of NCLB regarding Highly Qualified Teachers (HQT),
Schools/Districts may only hire teachers in core academic areas who have HQT status.

School District

LEA Number

Date

A waiver request to assign a teacher outside of his/her licensure/subject area or grade level, for more than thirty (30) consecutive days during a school year, is being submitted for the following teacher(s).

Name	SS#	Current Licensure Area (s)	*Out-of-Area Assignment	Beginning Date of out of area assignment for this school year	Does this assignment area require HQT (yes/no)	Is this teacher HQ for this subject area? (yes/no)	ALP "on File"/ or "Enclosed"	All school years employed under an ALP in this area

Superintendent's Signature

School Address

City

State

Zip Code

*** Please list specific subject and grade level. If this is a Special Education assignment, indicate if the assignment is in a core academic area for credit and list the area. Example: Special Education (Math) or Special Education (General).**

Effective July 1, 2011 All waiver requests and/or completed additional licensure plans must be submitted throughout the school year within 30 days of the beginning assignment date of any teacher not licensed for the grade level and subject areas assigned. Waivers requested or additional licensure plans submitted more than 30 days after the beginning date of the assignment **will not be approved.**

