

**ARKANSAS DEPARTMENT OF EDUCATION
SPECIAL EDUCATION AND RELATED SERVICES
3.00 CHILD FIND**

3.01 GENERAL RESPONSIBILITY TO CONDUCT CHILD FIND

3.01.1 Each local educational agency is responsible for ensuring that all children with disabilities from birth to twenty-one (21) years within its jurisdiction and in need of special education and related services are identified, located and evaluated, regardless of the severity of their disability, including -

3.01.1.1 Children with disabilities attending private schools;

3.01.1.2 Highly mobile children with disabilities (such as migrant and homeless children); and

3.01.1.3 Children who are suspected of having a disability and need special education even though they are advancing from grade to grade.

3.01.2 The responsibility of the local educational agency to conduct child find activities extends to identifying, locating and evaluating private school children with disabilities, including religious-school children residing in the jurisdiction of the local educational agency. The activities undertaken to carry out this responsibility for private school children with disabilities must be comparable to activities undertaken for children with disabilities in public schools.

3.01.3 Before any major identification, location, or evaluation activity (child find), a notice to parents must be published or announced in newspapers or other media, with local circulation adequate to notify parents throughout the LEA's jurisdiction of the activity.

3.02 DEVELOPMENT OF PLAN; DOCUMENTATION OF EFFORT

3.02.1 Each local educational agency must develop and maintain a written child find plan outlining the systematic and continuous efforts the local educational agency will undertake to meet its responsibilities as described in § 3.01 of these regulations.

3.02.2 At a minimum, any child find plan must set forth annual child find activities including, but not limited to -

3.02.2.1 Initiation of a campaign of public awareness; and

3.02.2.2 Procedures for the conduct of routine school screening.

3.02.3 The local educational agency shall maintain a written record of the child find plan and documentation of annual child find activities and shall make such

records and documents available for review by staff of the Arkansas Department of Education.

- 3.02.4** It is the responsibility of the local educational agency to maintain a record of all children with disabilities receiving special education and related services from the local educational agency.

3.03 CONFIDENTIALITY OF DATA

The collection and use of data to meet the requirements of this part are subject to the confidentiality requirements of Section 16.00 of these regulations.